

## Health and safety product

**Work Categories:** **Supplier & Service Provider**, Goods Supplier, PPE - Personal Protective Equipment, Supplier

**Industry Roles:** Supplier

### Questions

## Section: Health and safety

### Sub Section: Health and safety management

- Q. Please confirm the number of direct employees employed by the company.
- A. 25
- Q. Please confirm how many labour only employees the company has used within the last 12 months.
- A. 0
- Q. Please provide your full health and safety policy. This should be signed and dated within the last 12 months.
- A. Full Health and Safety Policy 0220.docx  
Full Health and Safety Policy 0220 Issue 3 090821.docx
- Q. Please provide the contact details of the individual or organisation that deals with your health and safety.
- A. Name: Kirsty Adams - Forth Valley Safety. Position: Director
- Q. Please provide evidence of their health and safety qualifications or relevant experience.
- A. OSHCR\_Consultant\_Certificate.pdf  
Kirsty Adams CV Update June 21.docx
- Q. Please provide a brief explanation of the advice given to you by this person or organisation within the last 12
- A. Advice on the development of a health and safety management system and its implementation within the business. Development of guidance notes and toolbox talks to inform staff of their roles and responsibilities within the health and safety management system. Development and staff training of safety observation system. Regular workplace inspections and action management. Advice on other competent professionals to carry out fire and legionella risk assessments. Advice on staff training requirements. Management reviews under the scope of ISO45001. Internal
- Q. Please provide evidence that you have discussed health and safety with your employees within the last 12 months.
- A. Stacking and Storage.pdf  
Winter Driving.pdf  
PUWER.pdf  
Fire and First Aid.pdf  
Employee newsletter June 2021.pdf  
Health & Safety Newsletter 2020.09.pdf
- Q. Please provide evidence of site inspections/audits dated within the last 12 months.
- A. Sep 2020 Inspection.pdf  
Nov 2020 Inspection.pdf  
Feb 2021 Inspection.pdf  
Apr 2021 Inspection.pdf  
July 2021 Inspection.pdf

## Section: Health and safety

### Sub Section: Health and safety management

- Q. Please provide an explanation of how you discuss health and safety issues with clients, contractors or other trades before starting work.
- A. H&S issues are discussed with contractors at the tender stage when a contractor questionnaire is sent out to determine competency and insurance status. Risk assessments and method statements are reviewed in advance of the works and a site induction is undertaken prior to any work commencement.
- Q. Please provide copies of site specific risk assessments and method statements (RAMS) dated within the last 12 months for each of the following work categories: Supplier & Service Provider
- A. Lion Safety Driving RA - RA5.docx  
Lion Safety Fulfilment Centre RA - RA3 Revised 2021.docx  
Lion Safety Office RA - RA4 Reviewed 2021.docx  
Lion Safety Warehouse Operations RA - RA2 Revised 2021.docx
- Q. Please provide evidence of your procedures in place for managing COVID-19 or evidence of a recently completed risk assessment that identifies and suitably controls the risk of COVID-19 exposure.
- A. Lion Safety COVID RA - Warehouse Office and Fulfilment Centre Reviewed 2021.docx  
Lion Safety COVID RA - Warehouse and Office Reviewed 2021.docx  
Lion Safety First Aid COVID RA - RA6.docx  
COVID19 Policy 0120.docx  
Lion Safety COVID RA - Warehouse and Office Reviewed 2021.docx  
Lion Safety COVID RA - Warehouse Office and Fulfilment Centre Reviewed 2021.docx

### Sub Section: Enforcement action and accidents

- Q. Has your company name changed within the last 5 years?
- A. No
- Q. Please confirm if you have received any form of enforcement action from the Health and Safety Executive (HSE) in the last 5 years.
- A. No
- Q. How many of the following accidents and incidents of work-related ill-health have occurred in the past 3 years?
- A.
- | Year | Minor injuries | Reportable | Fatalities | Work Related Ill Health |
|------|----------------|------------|------------|-------------------------|
| 2021 | 0              | 0          | 0          | 0                       |
| 2020 | 2              | 0          | 0          | 0                       |
| 2019 | 0              | 0          | 0          | 0                       |
- Q. Please provide brief details of your last two work related accidents and any fatal accidents that have occurred. This must include their outcomes and any preventative measures implemented.
- A. Employee had a sports injury (wrist and thumb) and felt pain dispatching heavy boxes. First aider put a new bandage on and the employee was moved to lighter duties. Employee dropped a box onto the sack barrow and the handle hit her on the head causing a lump. A new style of sack barrow was ordered.

### Sub Section: Qualifications and training

- Q. Please provide examples of the trade specific or academic qualifications held by your employees for the work categories selected: Supplier & Service Provider
- A. N/A. Reason: Lion Safety do not make the product they distribute product.

### Sub Section: Qualifications and training

- Q. Please provide a copy of your current training matrix or a list of employees.
- A. Operations Skills Matrix 2021.xlsx  
Copy of Skills Matrix 2021 Updated.xlsx
- Q. Please provide examples of training/refresher training undertaken in the last 12 months.
- A. David Holburn FLT Training.pdf  
David Allan FLT Training.pdf  
George Melville FLT Training.pdf  
Ross Watson FLT Training.pdf  
Laura Lumsden IOSH Training.msg  
Laura Lumsden Fire Marshall.pdf  
Indiana Edwards First Aid.pdf  
George Melville First Aid.pdf  
Estelle Lewis First Aid.pdf

### Section: Insurances

- Q. Do you hold Employers Liability Insurance?
- A. Yes
- Q. Employers Liability Insurance Expiry Date
- A. 27/05/2022
- Q. Employers Liability Insurance Cover Amount
- A. £10000000
- Q. Do you hold Public Liability Insurance?
- A. Yes
- Q. Public Liability Insurance Expiry Date
- A. 27/05/2022
- Q. Public Liability Insurance Cover Amount
- A. £5000000
- Q. Do you hold Product Liability Insurance?
- A. Yes
- Q. Product Liability Insurance Expiry Date
- A. 27/05/2022
- Q. Product Liability Insurance Cover Amount
- A. £5000000
- Q. Do you hold Professional Indemnity Liability Insurance?
- A. No Answer
- Q. Do you work at Airports?
- A. No
- Q. Please upload your current insurance schedule / summary of cover
- A. Employers Public and Product Liability.pdf

Policy Schedule and Employers Liability Certificate.pdf

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